

Parish Council Meeting of December 13, 2011

Attendance: Fr. Wojciech Pelczarski, Kathy Perlitz, Sharon Scorso, Janusz Herasimowicz, Sharon Snuffer, Ron Massimino, Dorli and Lou Cloutier, Tom Manning, and Patti Cinea.

Father Wojciech opened the meeting with prayer at 7:00 p.m. The following agenda was discussed:

1. The minutes of the meeting of November were reviewed and accepted.
2. **Faith Formation:** enrollment continues to increase with now 71 registrants. The Sacraments of Reconciliation and Holy Communion will be held on May 19th and 20th, respectfully. There are six children scheduled to receive these sacraments. The Youth Band has been rehearsing under the direction of Dennis Sheridan. The children are scheduled to perform during the 10:00 a.m. Mass of January 15th.
3. **Safe Environments:** no report.
4. **Finance Report:** The response to the Increased Weekly Giving Program has been favorable with a slight increase in the offertory collection. This will help the parish meet future expenses.
5. **Property Management:** The contractor who replaced the flat roof sections on the Church roof will evaluate the flat roof sections on the Rectory. The bricks on the tower have been sealed with no further water intrusion to date. The recommendation is to repeat this process every five years. Catholic Mutual has reimbursed for some of the damage to the inside of the worship space. The inside walls of the worship space and sacristy will need painting. Bulletin boards located in the back of the Church will be moved out into the vestibules as discussed previously. Currently under review is how to best mount them. The plan for the spare confessional still is to convert it to a Quiet Room. A parishioner with carpentry experience will complete the work. With respect to the problem of drainage and erosion in front of the Parish Center, two contractors have reviewed and provided cost estimates. Cracks in the parking lot eventually will need to be dug, patched and sealed. To prevent a reoccurrence of a water pipe break in the Parish Center, Sonitrol has offered to install a low temperature sensor which acts as a warning if the furnace malfunctions. There is a fee for the installation; however, the company will not charge a monthly fee, as the parish is under contract with this company for security monitoring. The Property Management Committee is prioritizing the task list, and will review with both Father Wojciech and the Finance Council.
6. **Parish Center Rental:** The Parish Council has not addressed this issue in several months. Recommended is to establish specific guidelines for property use. Some issues of concern: how to prevent damage to the property; what type of events are allowable; garbage removal as the parish only has two garbage containers; deposit fee in case of improper clean up and need to hire a professional cleaner; time restrictions; who would oversee, open and close the Center; liability; and whether to allow use of the kitchen facilities. No alcohol. No smoking. There will need to be a written contract, reviewed by the parish lawyer. The Diocese requires all necessary paperwork forwarded, along with a \$120 fee for insurance to Catholic Mutual. There would be two separate costs, one for rental by parishioners, and another for those persons not registered with the parish. Parishioners who request to use the facility for parish related/ministry activities will not be charged a fee. BINGO might be a good indicator of how manageable this undertaking may be.
7. **BINGO:** A formal request for approval from Bishop Cote has been made. A tentative start date is February. The Parish Council expresses sincere gratitude to Rod Fournier, who provided the necessary electrical hardwiring in the Parish Hall.
8. **Parish Directory:** Sybil Bartone and Mark Fiano are coordinating the group ministry photos. Sybil will then provide a draft directory, which Patti will assist in proofreading.
9. **Phone Project:** A small group of volunteers from the Council will meet this Friday to review the parish membership list.
10. **Christmas Fair:** The Fair was successful with the money incurred by this important fundraiser to be used judiciously on parish expenses.
11. **Shared Christmas:** There is a need for persons to help deliver food. There was an incident of food being stolen when delivered for Thanksgiving. It will become protocol not to leave donations on the doorstep of receivers who are absent from their homes. In lieu of CCD teachers appreciation gifts at Christmas, the children may bring a nonperishable good to place under the statue of Mary, in procession, after the 10:00 a.m. Mass. This food will be added to the Shared Christmas food delivery collection.
12. There are still 11 memorial plaques available for purchase for the bookshelves in the Rev. Robert Cronin Library.

The meeting concluded at 8:55 p.m.

Respectfully submitted,
Patti Cinea