

MINUTES OF THE PARISH COUNCIL MEETING of September 6, 2016

Attendance: Fr. Wojciech Pelczarski, Kathy Perlitz, Janusz Herasimowicz, Sharon Snuffer, Anna Cwercowy, Lisa Anderson, Bonnie Benevides, Tom Manning, Sharon Scorso, Mike Harney, Bill Hebert, Judy Knox

Meeting was called to order at 7:05. Fr. Wojciech began the meeting with an opening prayer.

1. Faith formation update was presented by Sherry Snuffer. Over the summer, four (4) children from the parish attended World Youth Day. Amie Tillman has agreed to be Co-Assistant Director with Sherry for this year's faith formation program. Currently there is one (1) teacher per class grade but more teachers are still being sought with the goal of having two (2) teachers per class grade. Although one (1) child has been registered for a pre-K class, the parish has never had a pre-K class, and the decision as to whether one will be offered this school year has been placed on hold. There are currently twenty-two (22) children registered for classes. The Youth Explosion will be held on October 2 and so far there are ten (10) children signed up to attend. The parish will cover the costs of attending. Sherry is still waiting to hear from the program director at St. Matthew's as to whether they want to share a bus to get to the Youth Explosion, and if not, parents will need to provide transportation to and from the event for their child. Fr. Wojciech will ask Theresa Ciscon to speak with the custodian to make sure the classrooms are properly cleaned.

2. The finance report was presented by Mike Harney. The Annual Report has been completed and sent to the Diocese. Quick Books is used to record parish income and expenses and the records are saved to a cloud which the Diocese can view at any time. The weekly offertory for the year totaled \$152,000 which was 5% less than the projected amount needed. However, annual expenses were \$12,000 less than projected due to decreases in oil and electricity costs, and contributions made by the Knights of Columbus and the Sleigh Bells Ring fair group to cover other expenses. The year ended with excess revenue of \$4,300. The parish is very solvent with \$120,000 in liquid assets plus a solid investment account with very conservative asset allocation. Copies of the Annual Report will be provided to the parishioners and Fr. Wojciech will speak to the parishioners about the financial condition of the parish. The council recommended that the projected weekly offering needed to meet expenses (published in the bulletin) be revised downward to more accurately reflect the amount needed to meet expenses. It was also recommended that in addition to the amount of the weekly offertory, the amount of any special weekly collections, and the purpose of the collection, also be published in the bulletin.

3. The property management report was presented by Kathy Perlitz. The windows in Rooms 1 and 2 on the lower level of the Parish Center have been replaced. The Sleigh Bells Ring fair group paid (\$9,600) for the windows. Other windows in the Parish Center still need to be replaced but the decision as to when that will be done has been placed on hold. The gutters on the Rectory have been cleaned. There is an interior leak in the Rectory by the stairs leading to the second floor. The parish's insurance agent, Robin Holdsclaw, has been contacted. One opinion/estimate as to the cause of the leak has been obtained and it was suggested that a second opinion/estimate may be needed. The parish will not be pursuing a conversion to solar energy as no other parish in the Diocese has solar energy.

4. Miscellaneous: Patti Cinea resigned as Trustee. Tom Manning and Lisa Anderson accepted Fr. W and the Council's appointment as Trustees for a one (1) year term effective September 7, 2016. Fr. W gave Kathy Perlitz a list of people who currently have keys to the Parish Center which she will verify this with Theresa Ciscon. Fr. Wojciech will be moving out of the Rectory on Sept. 15 or 16. The Council thanked Fr. W for his years of service and dedication to the parish, especially the good job he did in getting the parish's financial condition in order and establishing a very good faith formation program for the children of the parish.

Meeting was adjourned at 8:00.

The date of the next meeting TBA.

Respectfully submitted,

Lisa Anderson, Council Member