

## **Minutes of the Parish Council Meeting of January, 10, 2012**

**Attendance:** Fr. Wojciech Pelczarski, Sharon Scorso, Dorli and Lou Cloutier, Dennis Eslinger, Tom Manning, Sharon Snuffer, Bonnie Benevides, and Patti Cinea.

The meeting opened with prayer at 7:03 p.m.

The following agenda was discussed:

1. **Bingo:** Susan Brock provided an update. It is hoped that Bingo will officially commence in February. Currently, 4-5 parishioners have volunteered to be callers. There will be a practice for them on Monday, January 16<sup>th</sup>. She is in the process of applying for a food license. There is an upstart cost of \$1,500 to purchase the necessary Bingo supplies and more money needed for the purchase of food to prepare for sale. The configuration of the Center Hall has been decided. There is a legal requirement to provide local news channels notification of cancellation due to inclement weather or power outage. It was recommended that Susan obtain the email addresses of all volunteers for rapid communication. Also recommended is to consider means of publicity including signage advertising this weekly activity in front of the Church. There will be a fee for admission and for card purchase. Doors will open to the public at 5:00 p.m. The Council thanked Susan for her efforts.
2. **Mass Attendance:** Weekend Masses on January 8<sup>th</sup>- 294 persons. Of note, many parishioners were away on holiday and many travel south for the winter months.
3. **Phone Project:** The purpose of this project was to help identify whether parishioners on the inactive attendance list are still committed members of this parish, as well as to welcome back those parishioners whose attendance may have lapsed, and provide updates on parish activities/changes. It was recommended that callers who were unable to directly communicate to a person/family on their list despite several attempts, leave a message on the answering machine providing reason for the call, and inviting the person to provide any updated information to Theresa Ciscon during regular office hours.
4. The minutes of the December Parish Council meeting were reviewed. Tom proposed that there is a change in wording from **Parish Center Rental** to **Parish Center Usage**. He cited the intent is to recovery the money expended by the parish that was not reimbursed by the insurance company for property repairs/replacements/enhancements due to the Parish Center roof leaks and resultant flooding. The minutes were then accepted.
5. **Finance Report:** The Finance Council will meet again in February. Recommended is to have a combined Parish Council/Finance Council meeting in May. The Finance Council is to be asked to prepare the Annual Report for review. Tom will allow for online offertory donations via the parish website in the near future.
6. **Property Management:** The bulletin boards have all been removed in the back of the church, being replaced with flexible cork boards now located in both vestibules. This has enhanced the appearance to the rear of the Church. Ministries such as the KOC, Christmas Fair, and Faith Formation may post information on these new boards. Forced air fans are being installed to the radiators in the front pews to improve the distribution of warm air throughout the church proper. Sonitrol has installed the low temperature sensor warning in the Parish Center. Should this alarm be activated, selected parishioners acting as first responders have been identified. The faucets in the Rectory kitchen and master bath have been replaced. There was 135 items on the task list. Approximately, 85% of these items have been remediated over a one year period. Please note that this is an ongoing list, as new items will be added as the need arises. A recommendation is to obtain a bodily fluids kit to clean human contaminants.

7. **Faith Formation:** a new family has registered for the program.
  8. **Safe Environments:** Pamphlets with regards to Safe Environments will need to be posted on the new bulletin boards.
  9. **Christmas Food Deliveries:** The program went smoothly this year, as drivers times were staggered to allow for easier loading of food goods. There were no issues of food being stolen nor refused. Weekly food collections are delivered to the Bolton Food Pantry located at the Senior Center.
  10. **Rev. Robert Cronin Library:** Father Cronin's family posthumously has donated 21 boxes of books, a grandmother clock, and a painting of St. Maurice Church by parishioner Viola Sobol. These are all personal possessions of Fr. Cronin. A thank you letter will be composed and sent to the Cronin Family.
  11. Recommended was to devise a list on unused items in good working order from the parish property (ie unused microwave oven) and sell via a Tag Sale.
  12. **Parish Center Usage:** Tom drafted both a contract and agreement policy for usage of the parish facilities. These will be forwarded to the parish lawyer for review. A question arose whether the local Girl Scout troops would be able to utilize the parish facilities similarly as the Boy Scouts do. This will be addressed further at a future Council meeting.
- The meeting adjourned at 8:50 p.m.

Respectfully submitted,  
Patti Cinea