

Parish Council Meeting of December 21, 2010

Attendance: Fr. Wojceich Pelczarski, Kathy Perlitz, Sharon Scorso, Lou and Dorli Cloutier, Charlie Luchini, Rella Bernabucci, Tom Manning, Bonnie Benevides, Ray Lemaire, Janusz Herasmowicz, Dennis Eslinger, Ron Massimino, Stephanie Labanowski, and Patti Cinea.

The meeting opened with prayer at 7:10 pm. The following agenda was discussed:

1. The minutes of the combined Parish and Finance Councils meeting on the 18th of November were reviewed and approved. Copies of the updated telephone numbers of the current Parish Council members were distributed.
2. Rella gave an update on Faith Formation. The first Children's Mass was held on Wednesday evening, December 15th, and was well attended and received. Therefore, further monthly masses have been added for 1/12/11, 2/16/11, and 3/16/11. Although targeted for children, these masses are opened for all parishioners. There will be no faith formation classes for levels 1-8 on those evenings, with the children expected to be in attendance for the masses instead.
3. Ray gave a historical background of the Finance Council, and identified members. Formed by Fr. Stan, January 2009, this council holds meetings generally on the 3rd Tuesday of the month. In October, the Council submitted a supplemental insert into the parish bulletin entitled, **Financial Review for the Period 7/1/08 – 9/30/10**. The **Annual Finance Report**, submitted to the Diocese of Norwich in July, provides the listing of parish assets and expenses. It has yet to be published into the bulletin. The parish has a net loss of \$16,000 yearly. Ray stated that the monthly Maintenance Offering envelopes are projected to add approximately \$5000 in collections per fiscal year. He noted that weekly mass attendance, as well as the offertory collection, has increased. Ushers will be asked to count attendance during the masses in January and March to assess trends. Major non-emergency capital projects are neither underway, nor approved to commence. The new coordinators of the Property Management Committee will attend the next Finance Council meeting to provide a review of present and future property needs.
4. Lou stated the first meeting of the newly established Property Management Committee was held last evening with 6 new recruits in attendance. He stated that Catholic Mutual Insurance Co. has submitted a list of mandated corrections to both buildings and grounds, with a required reply of 30 days with date and nature of remediation. This committee is in process of reviewing line items identified by the previous Building Committee, with attention focused on prioritizing as to need and cost. Once finalized, these items will be forwarded to both the Finance and Parish Councils for review. Lou stated that he met with the manager of Admiral Cleaners today. This company was hired to provide cleaning services to both the Church and Parish Center buildings. Of concern was the lack of quality of work that has been provided, as well as the lack of oversight. This company has committed to rectification. The new boiler in the Parish Center has been misfiring. M & M Oil is currently investigating. An update was provided as to the renovations in the Library. The carpenter is in process of finishing the east bookshelves with roll outs for the children's area, with expected date of completion 1/7/11. A question arose to who has key access to the parish buildings. A listing of those holding keys will be formulated. Consensus was that those members actively

participating on the Property Management Committee should hold keys. Another question arose as to whether the door to the furnace room should be locked. Lou will contact the Bolton Fire Marshall for recommendations. Lou will meet with Pat Bartone tomorrow to identify the cause of the noise to the south west radiator in the Church.

5. The Library dedication event will be tentatively held in February. The Parish Center will need to be thoroughly cleaned beforehand.

6. Sybil Bartone graciously has volunteered to coordinate a new Pictorial Directory for the parish. Anyone wishing to help can contact either Sybil or Kathy Perlitz.

7. The Bolton Ecumenical Council sponsors Scouting. The Scouts have requested to utilize the Parish property to host yearly events. The Scouts will need to provide proof of insurance and provide clean up post activity.

8. The Parish Council wishes to thank Dolores Betti for acting as chairperson of the Building Committee for the past several years, and the time and energy ensued in the many projects she oversaw, particularly the construction of the new roof onto the Parish Center. The Council also extends gratitude to Tom for coordinating the Confirmation Prep class in the packaging and delivery of food items for the 45 families in need this past Thanksgiving.

9. Stephanie provided an update on the Pastoral Planning Process for Parishes in the Vernon Deanery. The participants from each of the parishes involved, need to complete the **Criteria for Parish Evaluations** form. Once completed, it then will be submitted to Sr. Elissa. The form requires answering several key questions concerning areas of parish strength, improvement, the possible combining of resources with another parish, and which areas of parish life could be collaborated with another parish in the deanery. Stephanie, Joel and Patti will be available during the next Coffee Social, January 19th, to involve parishioner input and feedback.

10. The Council has taken note of the resiliency of parishioners due to another process of change as a result of the unyoking and the many adjustments following this year. The Council expresses gratitude for the commitment of parishioners to this parish.

The meeting adjourned at 9:10 pm.

Respectfully submitted,

Patti Cinea